

# Friends of Alaska 4-H Board Meeting Minutes

May 31, 2024

**Call to Order:** 6:03pm

## Pledges

Board members present were President: Kaitlynne Rice (Tanana), Vice President: Toni Loop(Kenai), Treasurer: Maury Skeele (Sitka), Jared Vaughn(Bethel), Barb Zimmerman(Kodiak), Irene Boll(Anchorage), Patsy Perkins (Tanana)

**Agenda-** Maury Skeele moved to approve the written agenda, Toni Loop seconds the motion.

**Secretary Report-** Secretary was not present, Kaitlynne Rice took notes. There was no discussion or questions about the provided April minutes. Maury Skeele moved to approve the April FoA4H minutes, Toni Loop seconds the motion.

**Treasurer Report:** There was no new treasurer report

**Old Business:** 'Changing of the authorized registered agent', the registered agent is someone decided by an organization's board to be the middleman between the organization and the Department of Commerce if the Department of Commerce needs to contact the FoA4H.

The board discussed that Eugenia Hartsook would be a well suited person to be the registered agent for the FoA4h due to being in a stable position in regards to time sensitivity. All board members and officers of the organization will be replaced within a few years, which does not make sense to appoint a registered agent within the district representatives. The board will discuss further proceedings with Eugenia.

## New Business:

**FoA4H Banking:** The FoA4H needs to establish themselves at a bank to transfer funds from AVLO to FoA4H, this bank should have branches in all districts of the state that the board resides in. There were three options that met this criteria: Wells Fargo, First National, and Northrim Bank. AVLO historically has used Wells Fargo for their banking and has a good reputation with the bank. After discussion, Wells Fargo and Northrim Bank were the final options, with similarities between account fees and personal experience using the banks amongst the board. With a consensus that Northrim Bank has better customer service and FoA4H treasurer Maury Skeele is familiar with the bank, Barb Zimmerman made a motion that the FoA4H establish a business account at the Alaska Northrim Bank. Irene Boll seconds this motion, with a unanimous vote in favor of Northrim Bank.

**FoA4H PO Box:** The FoA4H mailing address is currently the Cooperative Extension Office at UAF in Fairbanks. This mailing address is not always the most reliable due to delays from the University delivering the mail to FoA4H, or the mail getting lost in the University system. Establishing a P.O. Box for the FoA4H would create an easier process to pick up mail in a timely manner. Through discussion of the board, it feels appropriate that the PO box be located in the most centrally located district, Mat-Su. The secondary location is in Fairbanks. Considerations in this decision are where P.O. Boxes are available as well as stability and consistency of the 4-H programs in Alaska districts.

Barb Zimmerman made a motion that the FoA4H P.O. box be located in the Mat-Su district, with a second option to be located in the Tanana district. Irene Boll seconds the motion. The board passed this motion unanimously.

**FoA4H Bylaw approval:** The current FoA4H draft bylaws have been reviewed by all members of the board. Discussion of revising the bylaws was focused on clarifying minor language as well as adding additional committees. These revisions will be fine tuned and discussed more until revising in September at the beginning of a new year. Toni Loop made a motion to accept the FoA4H bylaws as written, Irene Boll seconds the motion. The board unanimously accepted the bylaws as written.

**Fund Requests:** There was one fund request to discuss for the 2024 State Horse Show. This fund request was made for \$2000 to put towards buying bulk ribbons for the show to last three years. This will support 4-H participants from Fairbanks, Mat-Su, Kenai and Kodiak. Toni Loop made a motion to approve the fund request for \$2000, Barb Zimmerman seconds the motion. The motion passed.

**Establishing committees to introduce to FoA4H members:** The board had a discussion about committees that would be most beneficial to immediately enact. These committees will have at least one board member involved with the committee, but with hopes that FoA4H members will be the focal point for each committee. Committee's discussed included: Membership committee, State training and forums, Scholarship committee, Finance committees, and Communications committee. The board plans to discuss these at the July member meeting.

**Adjournment:** 7:45pm